

Self appraisal report for Year (2023-24)

Auditor Agency: Minhaz Ahmad(National Acadamy of Defence Production)

Ministry Name: Ministry of Defence

Department Name: Department of Defence Production

Public Authority Name: Mazagon Dock Shipbuilders Limited

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://mazagondock.in/images/pdf/RTI/Updated_Particulars_of_organization_functions_and_duties04082023.pdf	Fully Met	1.28	Information available in website
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://mazagondock.in/images/pdf/RTI/Updated_Particulars_of_organization_functions_and_duties04082023.pdf	Fully Met	1.28	Information available in website
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://mazagondock.in/ima	Fully Met	1.28	Information available in

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL website
					ges/pdf/RTI/Updated_Particulars_of_organization_functions_and_duties04082023.pdf			
1.1.4	Function and duties	Fully Met	1.28	1.28	https://mazagondock.in/images/pdf/RTI/Updated_Particulars_of_organization_functions_and_duties04082023.pdf	Fully Met	1.28	Information available in website
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://mazagondock.in/images/pdf/RTI/Updated_Particulars_of_organization_functions_and_duties04082023.pdf	Fully Met	1.28	Information available in website
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://mazagondock.in/images/pdf/RTI/Updated_Particulars_of_organization_functions_and_duties04082023.pdf	Partially Met	0.64	Complete information not available in website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					es04082023.pdf			
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/ii-Powers-duties-of-its-officers-and-employees.pdf	Partially Met	0.77	Complete information not available in website
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/ii-Powers-duties-of-its-officers-and-employees.pdf	Not Met	0	Information not available in website
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/ii-Powers-duties-of-its-officers-and-employees.pdf	Partially Met	0.77	Complete information not available in websiteavailable in website
1.2.4	Exercised	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/ii-Powers-duties-of-its-officers-and-employees.pdf	Not Met	0	Information not available in website
1.2.5	Work allocation	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/ii-Powers-duties-of-its-officers-and-employees.pdf	Not Met	0	Information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ondock.in/images/pdf/RTI/ii-Powers-duties-of-its-officers-and-employees.pdf			not available in website
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/1.3%20The%20procedure%20followed%20in%20the%20%20decision%20making%20process,%20including%20channels%20of%20supervision.pdf	Fully Met	1.54	Information available in website
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/1.3%20The%20procedure%20followed%20in%20the%20%20decision%20making%20process,%20including%20	Fully Met	1.54	Information available in website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					0channels%20of%20supervision.pdf			
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/1.3%20The%20procedure%20followed%20in%20the%20%20decision%20making%20process,%20including%20channels%20of%20supervision.pdf	Not Met	0	Information not available in website
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/1.3%20The%20procedure%20followed%20in%20the%20%20decision%20making%20process,%20including%20channels%20of%20supervision.pdf	Not Met	0	Information not available in website
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/1.3%20The%20procedure%20followed%20in%20the%20%20decision%20making%20process,%20including%20channels%20of%20supervision.pdf	Fully Met	1.54	Information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ondock.in/images/pdf/RTI/1.3%20The%20procedure%20followed%20in%20the%20%20decision%20making%20process,%20including%20channels%20of%20supervision.pdf			available in website
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/norms-set-by-it-for-the-discharge-of-its-functions.pdf	Fully Met	1.54	Information available in website
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/norms-set-by-it-for-the-discharge-of-its-functions.pdf	Not Met	0	Complete information not available in website
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/norms-set-by-it-	Not Met	0	Information not available in website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					for-the-discharge-of-its-functions.pdf			
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/norms-set-by-it-for-the-discharge-of-its-functions.pdf	Not Met	0	Complete information not available in website
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://mazagondock.in/images/pdf/RTI/norms-set-by-it-for-the-discharge-of-its-functions.pdf	Fully Met	1.54	Information available in website
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://mazagondock.in/images/pdf/RTI/1_point_5_Rules_regulations_instructions_manuals.pdf	Fully Met	1.92	Information available in website
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://mazagondock.in/images/pdf/RTI/1_point_5_Rules_regulations_instructions_manuals.pdf	Fully Met	1.92	Information available in website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://mazagondock.in/images/pdf/RTI/1_point_5_Rules_regulations_instructions_manuals.pdf	Partially Met	0.96	Complete information not available in website
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://mazagondock.in/images/pdf/RTI/Transfer%20Policy%20and%20Transfer%20Orders_10042024.pdf	Partially Met	0.96	Complete information not available in website
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://mazagondock.in/images/pdf/RTI/vi-Statement-of-the-categories-of-document.pdf	Fully Met	3.85	Information available in website
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://mazagondock.in/images/pdf/RTI/vi-Statement-of-the-categories-of-document.pdf	Not Met	0	Information not available in website
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://mazagondock.in/images/pdf/RTI/viii-Statement-of-the-categories-of-document.pdf	Fully Met	0.96	Information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ondock.in/images/pdf/RTI/Statement%20of%20the%20boards-2_11042024.pdf			available in website
1.7.2	Composition	Fully Met	0.96	0.96	https://mazagondock.in/images/pdf/RTI/Statement%20of%20the%20boards-2_11042024.pdf	Fully Met	0.96	Information available in website
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://mazagondock.in/images/pdf/RTI/Statement%20of%20the%20boards-2_11042024.pdf	Partially Met	0.48	Complete information not available in website
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://mazagondock.in/images/pdf/RTI/Statement%20of%20the%20boards-2_11042024.pdf	Not Met	0	Information not available in website
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://mazagondock.in/images/pdf/RTI/Statement%20of%20the%20b	Fully Met	0.96	Information available in website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					boards-2_1104 2024.pdf			
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://mazagondock.in/images/pdf/RTI/Statement%20of%20the%20boards-2_1104 2024.pdf	Fully Met	0.96	As per info available the meetings are not open to the public.
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://mazagondock.in/images/pdf/RTI/Statement%20of%20the%20boards-2_1104 2024.pdf	Fully Met	0.96	As per info available the minutes of the meetings are not open to the public.
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://mazagondock.in/images/pdf/RTI/Statement%20of%20the%20boards-2_1104 2024.pdf	Not Applicable	0	NA
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://mazagondock.in/images/pdf/RTI/one_point_eight_A_directory_of_its%20officers_and_employees.pdf	Partially Met	1.93	Complete information not available in website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://mazagondock.in/images/pdf/RTI/one_point_eight_A_directory_of_its%20officers_and_employees.pdf	Partially Met	1.93	Complete information not available in website
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://mazagondock.in/images/pdf/RTI/1_point_9_Monthly_Remuneration.pdf	Partially Met	1.93	Complete information not available in website
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://mazagondock.in/images/pdf/RTI/1_point_9_Monthly_Remuneration.pdf	Not Met	0	Information not available in website
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://mazagondock.in/images/pdf/RTI/Updated%20Names,%20Designations%20and%20other%20particulars%20of%20the%20Public%2	Fully Met	3.85	Information available in website

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://mazagondock.in/images/pdf/RTI/1-12_Programmes_to_advance_understanding_of_RTI.pdf	Fully Met	1.92	Information available in website
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://mazagondock.in/images/pdf/RTI/1-12_Programmes_to_advance_understanding_of_RTI.pdf	Partially Met	0.96	Complete information not available in website
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://mazagondock.in/images/pdf/RTI/1-12_Programmes_to_advance_understanding_of_RTI.pdf	Partially Met	0.96	Complete information not available in website
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://mazagondock.in/images/pdf/RTI/1-12_Programmes_to_advance_understanding_of_RTI.pdf	Fully Met	1.92	Information available in website
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://mazagondock.in/images/pdf/RTI/Tr	Partially Met	3.85	Complete information not available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ansfer%20Policy%20and%20Transfer%20Orders_10042024.pdf			in website
Total			100	100		99	62	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://mazagondock.in/English/pages/Annual-report	Fully Met	10.00	Information available in website.
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://mazagondock.in/English/pages/Annual-report	Fully Met	10.00	Information available in website.
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://mazagondock.in/English/pages/Annual-report	Partially Met	5.00	Complete information not available in website
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://mazagondock.in/English/pages/Annual-report	Not Met	0	Information not available in website
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://mazagondock.in/English/pages/Annual-report	Not Met	0	Information not available in website
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://mazagondock.in/ima	Not Met	0	Information not available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL in website
					ges/pdf/RTI/Foreign_and_Domestic_Tours_07032024.pdf			
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://mazagondock.in/images/pdf/RTI/Foreign_and_Domestic_Tours_07032024.pdf	Fully Met	16.67	Information available in website
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://mazagondock.in/English/procurement	Partially Met	8.34	Complete information not available in website
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://mazagondock.in/images/pdf/RTI/two_point_three_The_manner_of_execution_of_subsidy_programmers.pdf	Fully Met	6.25	Information available in website.
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://mazagondock.in/images/pdf/RTI/two_point_three_The_manner_of_execution_of_subsidy_programmers.pdf	Fully Met	6.25	Information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ondock.in/images/pdf/RTI/two_point_three_The_manner_of_execution_of_subsidy_programmers.pdf			available in website.
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://mazagondock.in/images/pdf/RTI/two_point_three_The_manner_of_execution_of_subsidy_programmers.pdf	Fully Met	6.25	Information available in website.
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://mazagondock.in/images/pdf/RTI/two_point_three_The_manner_of_execution_of_subsidy_programmers.pdf	Partially Met	3.13	Complete information not available in website.
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://mazagondock.in/images/pdf/RTI/two_point_three_The_manner_of_execution	Not Met	0	Physical and financial targets of the programme ?

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					_of_subsidy_p rogrammers.p df			
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://mazag ondock.in/ima ges/pdf/RTI/tw o_point_three _The_manner _of_execution _of_subsidy_p rogrammers.p df	Not Met	0	Nature/ scale of subsidy /amount allotted?
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://mazag ondock.in/ima ges/pdf/RTI/tw o_point_three _The_manner _of_execution _of_subsidy_p rogrammers.p df	Not Met	0	Eligibility criteria?
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	https://mazag ondock.in/ima ges/pdf/RTI/tw o_point_three _The_manner _of_execution _of_subsidy_p rogrammers.p df	Not Met	0	Details of beneficiaries ?
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/	Fully Met	25	25.00	https://mazag	Not Met	0	Information

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://mazagondock.in/images/pdf/RTI/Particulars_of_any_arrangement_that_exists_for_consultation_with_or_representation_19082022.pdf	Fully Met	12.50	Information available in website
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	https://mazagondock.in/images/pdf/RTI/Particulars_of_any_arrangement_that_exists_for_consultation_with_or_representation_19082022.pdf	Not Applicable	0	NA
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	NA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	NA
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	NA
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	NA
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://mazagondock.in/Eng	Fully Met	50.00	Information available in

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL website
					lish/pages/Information-Manual			
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://mazagondock.in/English/pages/Information-Manual	Fully Met	25.00	Information available in website
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://mazagondock.in/images/pdf/RTI/Language_and_updatation_of_RTI_Manual_or_Handbook.pdf	Fully Met	25.00	Information available in website
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://mazagondock.in/images/pdf/RTI/Language_and_updatation_of_RTI_Manual_or_Handbook.pdf	Fully Met	25.00	Information available in website
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://mazagondock.in/images/pdf/RTI/Language_and_updatation_of_RTI_Manual_	Partially Met	12.50	Complete information not available in website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					or_Handbook.pdf			
Total			175	175		163	150	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://mazagondock.in/images/pdf/RTI/Language_and_updatation_of_RTI_Manual_or_Handbook.pdf	Fully Met	14.29	Information available in website.
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://mazagondock.in/images/pdf/RTI/Language_and_updatation_of_RTI_Manual_or_Handbook.pdf	Fully Met	14.29	Information available in website.
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://mazagondock.in/English/pages/Information-Manual	Fully Met	28.57	Information available in website.
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://mazagondock.in/English/pages/Information-	Fully Met	9.52	Information available in website.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Manual			
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://mazagondock.in/English/pages/Information-Manual	Fully Met	9.52	Information available in website.
4.3.3	Location where available	Fully Met	9.52	9.52	https://mazagondock.in/English/pages/Information-Manual	Fully Met	9.52	Information available in website.
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://mazagondock.in/images/pdf/RTI/Language_and_update_of_RTI_Manual_or_Handbook.pdf	Fully Met	7.14	Information available in website.
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://mazagondock.in/images/pdf/RTI/Language_and_update_of_RTI_Manual_or_Handbook.pdf	Fully Met	7.14	Information available in website.
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://mazagondock.in/images/pdf/RTI/Language_and	Fully Met	7.14	Information available in website.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					_updatation_of_RTI_Manual_or_Handbook.pdf			
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://mazagondock.in/images/pdf/RTI/Language_and_updatation_of_RTI_Manual_or_Handbook.pdf	Fully Met	7.14	Information available in website.
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://mazagondock.in/English/Forms/PublicGrievance	Fully Met	3.57	Information available in website.
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://mazagondock.in/images/pdf/RTI/4point6_Receipt_& Disposal_of_RTI_Applications_& Appeals.pdf	Partially Met	1.79	Complete information not available in website.
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://mazagondock.in/images/pdf/mazdock-annual-report-agm-notice-2022-2023.pdf	Partially Met	1.79	Complete information not available in website.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://mazagondock.in/English/csr	Fully Met	3.57	Information available in website.
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://mazagondock.in/English/procurement	Partially Met	1.79	Complete information not available in website.
4.5.6	Annual Report	Fully Met	3.57	3.57	https://mazagondock.in/images/pdf/mazdock-annual-report-agm-notice-2022-2023.pdf	Fully Met	3.57	Information available in website.
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://mazagondock.in/images/pdf/RTI/NEW%20FAQ_MDL.pdf	Fully Met	3.57	Information available in website.
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://mazagondock.in/English/investor	Fully Met	3.57	Information available in website.
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://mazagondock.in/images/pdf/RTI/4point6_Receipt_&_Disposal_of_RTI_Applications_&_App	Partially Met	7.15	Details of applications?

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	eals.pdf https://mazagondock.in/images/pdf/RTI/4point6_Receipt_&Disposal_of_RTI_Applications_&Appeals.pdf	Partially Met	7.15	Details of appeals?
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://mazagondock.in/images/pdf/RTI/Parliamentary_Questions_11042024.pdf	Partially Met	14.29	Only no. given no details.
Total			200	200		200	166	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://mazagondock.in/images/pdf/RTI/Updated%20Names,%20Designations%20and%20other%20particulars%20of%20the%20Public%20Information%20Officers.pdf	Fully Met	20.00	Information available in website
5.1.2	Details of third party audit of voluntary disclosure	Fully Met	20	20.00	https://mazagondock.in/images/pdf/RTI/Updated%20Names,%20Designations%20and%20other%20particulars%20of%20the%20Public%20Information%20Officers.pdf	Partially Met	10.00	Complete

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	-(a) Dates of audit carried out , (b) Report of the audit carried out				ondock.in/images/pdf/RTI/Previous_Third_Party_Audit_11042024.pdf			information not available in website
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://mazagondock.in/images/pdf/RTI/Updated%20Names,%20Designations%20and%20other%20particulars%20of%20the%20Public%20Information%20Officers.pdf	Fully Met	20.00	Information available in website
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	https://mazagondock.in/images/pdf/RTI/consultative_committee_on_proactive_disclosure_11042024.pdf	Fully Met	20.00	Information available in website
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://mazagondock.in/images/pdf/RTI/Updated%20Names,%20Designations%20and%20other%	Fully Met	20.00	Information available in website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					20particulars %20of%20the %20Public%20Information%20Officers.pdf			
Total			100	100		100	90	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://mazagondock.in/English/pages/Information-Manual	Partially Met	12.50	Complete information not available in website.
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	https://mazagondock.in/images/pdf/RTI/STQC%20certification_10042024.pdf	Fully Met	12.50	Information available in website.
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://mazagondock.in/images/pdf/RTI/STQC%20certification_10042024.pdf	Fully Met	12.50	Information available in website.
Total			50	50		50	38	
Grand Total			925	925		862	628	